

WE ARE HIRING!

JOB TITLE: SALES & SERVICE REPRESENTATIVE (02)

LOCATION: SHEESHA ADDU OUTLET

About the Role

We are seeking an enthusiastic and motivated Sales Representative to join our team at Addu Outlet. This role is ideal for someone passionate about sales and eager to thrive in a dynamic environment.

Requirements:

- GCE 'A' Level with 2 passes, or GCE 'O' Level with 6 passes, including English.
- Proven experience in sales or a related field.
- Proficiency in MS Office and familiarity with point-of-sale software.
- Ability to work efficiently in a fast-paced environment and handle customer grievances professionally.
- Ability to collaborate and work as part of a team.
- Excellent interpersonal skills, with a service-oriented mindset.

Key Responsibilities:

- Handle customer inquiries and provide exceptional service.
- Assist in sales processes and manage orders and payments.
- Collaborate with team members to achieve sales targets and ensure efficient service delivery.
- Maintain accurate records of customer interactions and transactions.
- Adhere to company policies and guidelines.
- Assist in planning and executing promotional events and campaigns.
- Contribute to a positive and productive team environment.

What We Offer:

- Career advancement opportunities and annual increments as per company policy.
- Comprehensive health insurance and employee discounts.
- Salary, MVR 10,000

DEADLINE: 10th May 2025

- Candidates are required to submit fully completed "Application Form" with supporting documents listed in the form, before the deadline. Application form will be available to download from www.honda.mv
- Applications must be a compiled PDF file of all documents.
- Only short-listed candidates will be called for interview.